ASU Department of Psychology
Doctoral Program Admissions Instructions and Checklist

Each year, students applying to doctoral programs in the Department of Psychology apply in the fall for a program start date in August of the following academic year.

This checklist provides a detailed, set of instructions for application to the doctoral programs.

The deadline for program applications by area are:

> **December 1** –Behavioral Neuroscience, Clinical Psychology
> **December 5** – Developmental Psychology, Quantitative Psychology
> **January 5** - Cognitive Science, Social Psychology

The Department of Psychology notifies applicants of admissions status through ASU Graduate Education no later than 15 April. For example, if you apply in fall 2016, you are notified of acceptance no later than April 15, 2017. If accepted, your first semester would be fall 2017.

Beginning fall 2016, Psychology Doctoral program applicants will follow an additional application procedure for the 2017-18 academic year using *SlideRoom*, a web-based admissions service. Applicants will need to establish an account to submit required supplemental materials. The *SlideRoom* account fee is $10.

[Create your SlideRoom account](#)

Doctoral Program Application Procedures

1. Read the information on the department's doctoral admissions process on the [Doctoral Admission](#) webpage.

2. From that page, download and complete the following forms for later uploading during the application process:

    ☐ Statement of Purpose Form.

    ☐ Applicant Response Form.

    ☐ Graduate Assistantship Application.

3. Review the [Frequently Asked Questions (FAQs)](#) webpage.

4. Follow the instructions below for completing your application. We recommend that you print this document and use it as a check sheet to ensure you have fully completed your application.

Instructions

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Step 1. ASU Graduate Admissions Application Checklist

☐   Initiate an online ASU Graduate Admissions Application through the [Graduate Admissions](#) web site.

☐   Complete the "General Information Section." You will be asked to enter information on your GPA, GRE scores and universities you have attended.

☐   Complete the Degree Section:
   o   Click "Find Your Degree/Certificate Program".

   o   Select "all" as your degree program category.

   o   Select "Tempe" as your degree program campus. Then search for results.

   o   Select "Psychology (PhD)" or "Quantitative Research Methods (PhD)" as your degree program.

   *The Quantitative Program is accessed under the Quantitative Research Methods (PhD) degree program; the academic plan code is LAPSYQUPHD.

   *The Behavioral Neuroscience, Clinical, Cognitive Science, Developmental, and Social programs are accessed under the Psychology (PhD) degree program; the academic plan code is LAPSYCHPHD.

   o   Enter the planned year of enrollment.

   o   Enter scholarship program information.

☐   List faculty members with whom you have consulted.

☐   Submit the online ASU Graduate Admissions Application.

Step 2. Doctoral Programs SlideRoom Application Checklist

☐   Initiate an online application through [SlideRoom](#) for the required supplemental materials.

☐   Complete and upload the Statement of Purpose Form as a pdf file to SlideRoom.

☐   Complete and upload the Applicant Response Form as a pdf file to SlideRoom.

☐   Complete and upload the Graduate Assistantship Application as a pdf file to SlideRoom.

☐   Prepare and upload a current Curriculum Vitae or Resume as a pdf file to SlideRoom. All documents/attachments must be in pdf format – SlideRoom will not upload a document if it is not a pdf file.

☐ List faculty members with whom you have consulted.

    o You will need three academic letters of recommendation from faculty members who know you well. Three letters are required but four letters of recommendation may be submitted.

       Enter the names and email addresses for each person writing a letter for you. The recommenders will receive an e-mail with instructions on how to complete the online recommendation.

☐ Upload *unofficial*, copies of transcripts, transcript legends, GRE scores and TOEFL scores (if applicable), to SlideRoom **as pdf files**. Copies must be uploaded in an upright orientation (not sideways) and show the originating source of the document. **These are in addition to the official transcripts you have submitted to Graduate Admissions.**

Students applying to the Clinical program are strongly encouraged to submit Psychology Advanced Test GRE scores.

Step 2. Additional Actions and Requirements

☐ **FEES:** Pay the ASU Graduate Application Fee. Your official application will not be made available to the department for review until all fees have been paid.

☐ **TRANSCRIPTS:** Contact *each* undergraduate institution or prior graduate institution you listed on your ASU application and request they mail your **official** paper (hardcopy) transcripts to the ASU address below.

    Arizona State University
    Graduate Education Admissions
    Interdisciplinary Building, B-Wing, Room 170
    PO Box 871003
    Tempe, AZ 85287-1003

Official electronic copies of transcripts through National Clearing House, E-Scrip and Parchment **only** are accepted by ASU and can be emailed to the following address: gradtranscripts@asu.edu.

For International Students:

☐ If appropriate, complete and submit a paper copy of the Financial Guarantee Form. This form must be completed by anyone who will attend ASU while holding an F-1 or J-1 visa.

Send the form to:

> Arizona State University
> Graduate Education Admissions
> Interdisciplinary Building, B-Wing, Room 170
> PO Box 871003
> Tempe, AZ 85287-1003

☐ If appropriate, have official TOEFL scores sent to ASU. Most applicants from a country in which the native language is not English must submit TOEFL scores.

Any questions? Please contact us at psychgrad@asu.edu or call 480-965-7606.